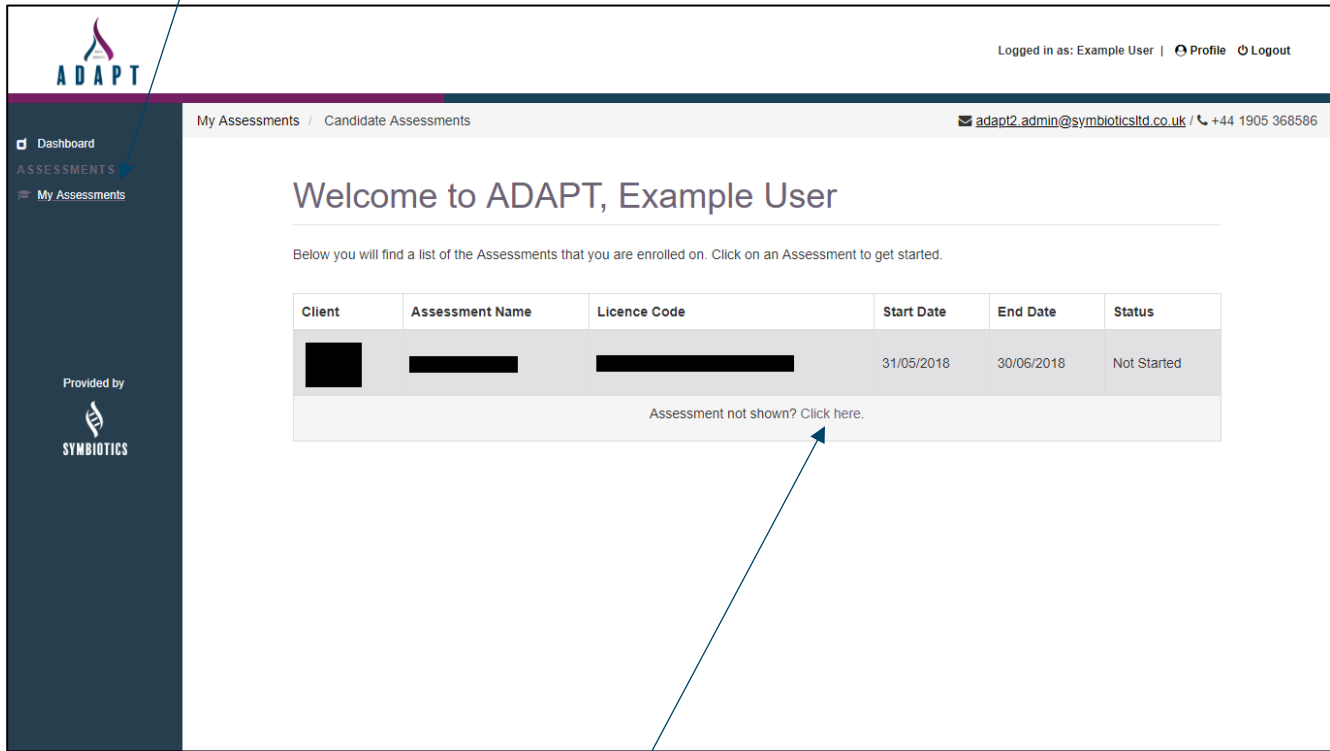


## Adding a Second Assessment Programme to an Adapt 2 Account

Once the candidate has logged into their Adapt 2 account, they will need to open the My Assessments page. This should automatically open after logging in but if not, this page can be accessed by selecting 'My Assessments' on the left-hand side menu.



ADAPT

Logged in as: Example User | Profile | Logout

My Assessments / Candidate Assessments

adapt2.admin@symbioticsltd.co.uk / +44 1905 368586

Dashboard

ASSESSMENTS

My Assessments

Provided by SYMBIOTICS

### Welcome to ADAPT, Example User

Below you will find a list of the Assessments that you are enrolled on. Click on an Assessment to get started.

Client	Assessment Name	Licence Code	Start Date	End Date	Status
[REDACTED]	[REDACTED]	[REDACTED]	31/05/2018	30/06/2018	Not Started

Assessment not shown? [Click here.](#)

To add a second license code to the account, the candidate needs to select the link 'Assessment not shown? Click here'

[Assessment not shown? Click here.](#)

This will open a new window (below). If the candidate copies and pastes the second license code for their retake/new assessment into the box this will list the assessment in the table on the 'My Assessments' page.

Enter Licence Code x

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If you were given a licence code, please enter the licence code in the field below and click **Submit licence code** to enrol on the Assessment.

If you do not have a licence code, and need further assistance to access an Assessment, please contact our support team via email ([adapt2.admin@symbioticsltd.co.uk](mailto:adapt2.admin@symbioticsltd.co.uk)) or by telephone (+44 (0) 1905 368 175).

Enter Licence Code \*  ?

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**Submit licence code**